

Information Bulletin

PST-29

Issued: May 1988

Revised: July 2024

THE PROVINCIAL SALES TAX ACT

AUTOBODY SHOPS

This bulletin has been prepared to help you apply and collect the Provincial Sales Tax (PST). It is a general guide and not a substitute for the legislation.

Changes to this bulletin are indicated by a bar (|) in the left margin.

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A. REPAIR PARTS AND LABOUR

Autobody repair services are subject to tax, including charges for labour and charges for new and used parts that are used in the repair. Taxable repairs include services such as painting, undercoating, rustproofing, wheel alignment, wheel balancing, frame straightening, body repair, and body rebuilding.

B. USED PARTS

Used parts sold or itemized in repairs for individuals for personal use, are subject to PST on the selling price of the parts less a deduction of \$300 per item.

If a trade-in is involved, the purchaser is entitled to the \$300 deduction or the value of the trade-in, whichever is greater. The \$300 deduction does not apply to sales of items for business use or on used parts from outside of Canada.

C. REMANUFACTURED OR RECONDITIONED PARTS

Reconditioned or remanufactured items, such as motors, transmissions, alternators, starters, brake shoes, fuel pumps, and water pumps are subject to tax on the total selling price. If an exchange unit is traded-in, the tax must be calculated on the cash difference. **A refund of tax is permitted on core credits** when the item is subsequently returned.

On the sale of a used part to an **individual** who receives credit for a core charge, the greater of the \$300 personal exemption **or** the actual core charge may be deducted, but **not** both.

D. PAINT MATERIALS

Charges to the customer for paint materials are subject to PST. This includes charges invoiced to the customer as a fixed percentage of the total labour charge to cover the paint materials used.

If these charges are shown as a separate line item on the invoice to the customer, the repair shop is required to collect the PST on the charge and may purchase these items exempt from tax by quoting their vendor's licence number to their suppliers.

If the paint materials are not invoiced as a separate line item to the customer, the repair shop is required to pay PST on the purchase of these goods.

Paint materials include the following:

- Compound
- Glass cleaner
- Hardener
- Kleen sol
- Litho wipers
- Masking paper
- Masking tape
- Metal prep
- Paint
- Paint remover
- Paint strainers
- Primer/undercoat
- Putty
- Reducer
- Retarder
- Rust proofing
- Sanding disc
- Sealers
- Silicone
- Tac rags
- Thinner
- Wax
- Wet and dry sandpaper
- Other such items that may be used in daily painting operation

E. SHOP SUPPLIES

Charges to the customer for shop supplies are subject to PST. This includes charges invoiced to the customer as a fixed percentage of the total labour charge to cover the shop supplies used.

If these charges are shown as a separate line item on the invoice to the customer, the repair shop is required to collect the PST on the charge and may purchase these items exempt from tax by quoting their vendor's licence number to their suppliers.

If the shop supplies are not invoiced as a separate line item to the customer, the repair shop is required to pay PST on the purchase of these goods.

Shop supplies include the following:

- Abrasive stones and discs
- Acid core solder and bits
- Adhesive sealant
- Bearing grease
- Bench lubricant
- Brass rods
- Carburetor solvent
- Chassis grease
- Choke cleaner
- Door ease
- Electric rods
- Electrical tape
- Fibreglass
- Gasket material
- Gasket sealer compound
- Glue
- Lubriplate paste
- Mechanical wire
- Minor hardware (nuts, bolts, washers)
- Parts cleaning solvent
- Permatex compound
- Protective material
- Resin
- Sandpaper
- Solder
- Steel rods
- Steel wool
- Upholstery cleaner
- Window weld
- Wiping rags

F. ENVIRONMENTAL HANDLING FEES

Environmental handling fees imposed by the Government of Saskatchewan are **not subject to PST when they are segregated on the customer's invoice.**

Exempt environmental handling fees include charges billed to a customer for disposal of oil, oil filters, antifreeze, diesel exhaust fluid containers, diesel fuel filters and tires.

G. INSPECTION AND DIAGNOSTIC SERVICES

Charges to diagnose, examine or inspect vehicles are subject to tax when the service is provided in connection with the repair of the vehicle. These services are provided in order to identify and assess potential repairs and are subject to tax whether or not the actual repairs are completed.

In cases where specialized diagnostic equipment is used to conduct the analysis, any charges to the customer for use of this equipment form part of the service agreement and are also subject to tax.

Mandatory inspections that are regulated by a governing body to ensure standards are maintained, such as Saskatchewan Government Insurance safety inspections, are not subject to tax as these are not intended to be provided in relation to the repair of the vehicle.

H. SUBLET REPAIRS

Repairs sublet to other shops may be purchased exempt from tax by quoting your vendor's licence number to the company providing the repair. Tax must be collected on repair parts and labour charges invoiced to your customer.

I. USED VEHICLES

All classes of new and used vehicles are subject to PST. The tax must be collected on the total selling price after deducting cash discounts and trade-in allowances.

The customer's invoice must separate the selling price of the vehicle, the trade-in amount, and the amount of PST collected. For further information please see [PST-18, Motor Dealers and Leasing Companies](#).

Autobody shops are not required to pay tax on parts or repair labour used to repair vehicles which are in their inventory for resale purposes, or for lease or daily rental to customers. Tax must be collected on the selling price or rental charge to the customer, excluding the GST.

For further reference, please see Information Bulletin [PST-18, Motor Dealers and Leasing Companies](#).

J. EXEMPT SALES

The following sales are not subject to tax:

- Goods and labour services provided to other autobody shops for resale providing their vendor's licence number is recorded on the invoice.
- Vehicles, trailers and certain repair parts and labour services sold to an interjurisdictional carrier providing the carrier presents their valid apportioned cab card and the carrier's cab card number is recorded on the sales invoice to substantiate the tax exemption. For further information please see Information Bulletin [PST-50, Interjurisdictional Carriers](#).
- Repairs to rental or leasing company vehicles. The purchaser's vendor's licence number must be recorded on the sales invoice.
- Sales to non-residents where the goods are shipped out of province by the vendor and evidence of shipment is retained but not sales to non-residents which are taken at the time of purchase, including vehicle repairs.
- Sale or lease of goods to Status Indians, Indian bands or non-commercial band-empowered entities providing the goods are delivered to a reserve by the vendor or a third-party carrier arranged by the vendor. To qualify for the exemption an individual must present their *Certificate of Indian Status* card and the vendor must record the complete 10-digit card number on the sales invoice. For an Indian band or non-commercial band-empowered entity, the band number and band name must be recorded on the sales invoice. A band-empowered entity must also certify that the purchase is for non-commercial band-management activities. **The vendor must retain documentation to support the exemption, including proof of delivery such as a waybill, freight bill or postal receipt.**

Repair labour performed on reserve for Status Indians and Indian bands is exempt providing the above documentation requirements are met. **Proof the labour was performed on reserve must be retained.** Repairs performed off reserve are taxable.

Please see Information Bulletin [PST-63, Sales to First Nations Individuals and Organizations](#) for further information.

- Sales to federal government departments and agencies. (**Note:** Sales to federal crown corporations and provincial government ministries, agencies and crown corporations are **taxable**).

K. SALES OF USED BUSINESS ASSETS

Businesses are required to collect tax on the sale of used assets, such as vehicles and equipment. When used assets are sold as part of the closure of a business, the purchaser is required to self-assess and report the tax.

When individuals purchase used goods for personal use, other than vehicles, tax applies to the selling price of the goods less a deduction of \$300 per item. If a trade-in is involved, the purchaser is entitled to a deduction of \$300 or the value of the trade-in, whichever is greater. If the goods are for commercial use, the \$300 deduction does not apply.

For further information please see Information Bulletin, [PST-58, Used Goods](#).

L. GOODS AND SERVICES FOR YOUR OWN USE

Businesses are required to pay tax on the cost of new and used equipment, supplies and taxable services purchased for use in their business operations. Tax is payable as follows:

- When purchased from a licensed supplier, the tax must be paid to the supplier at the time of purchase.
- When taken from an exempt resale inventory, the tax must be self-assessed and remitted with the regular tax return. This includes goods taken for personal or business use.
- When purchased from a supplier who did not collect the tax, such as an unlicensed supplier located outside Saskatchewan, the tax must be self-assessed and remitted with the regular tax return. Tax is payable on the laid-down cost, which includes currency exchange, transportation charges, customs and excise duties and importation charges, but not the GST.

M. TAX TIPS LINE

When a business or individual does not comply with provincial tax legislation, businesses face unfair competition and a burden is placed on all taxpayers who do comply. It causes significant loss in the revenue available to fund services such as health, education and other important government programs.

Tax Tips Line provides an anonymous, fully confidential way for the public to report businesses or individuals who are participating in tax fraud. If you suspect that a business or individual is being dishonest with their provincial taxes or is misrepresenting their activities to reduce their taxes, you can report them using Tax Tips Line.

Please visit our website at saskatchewan.ca/business/taxes-licensing-and-reporting/provincial-taxes-policies-and-bulletins/tax-tips-line to find out more regarding types of tax fraud and the information to report, if possible.

Tax Tips Line is specifically and solely for information related to provincial tax compliance. Any unrelated inquiries or information will not be addressed by the Tax Tips Line, and should be directed to the appropriate organization.

How to Report:

- 1) Toll-free 1-833-334-8477
- 2) Write: Ministry of Finance
Revenue Division
PO Box 200
REGINA SK S4P 2Z6
- 3) [Online Form Submission](#)

N. SASKATCHEWAN eTAX SERVICES (SETS)

Finance has made it possible to report and remit tax electronically through a secure, fast, easy and convenient online self-service portal. Several services are currently available to businesses through SETS (sets.saskatchewan.ca):

- Register for secure, self-managed access to all your tax accounts.
- Apply for a new tax account.
- File and pay returns and amend previously filed returns.
- Make payments on account, including post-dated payments.
- View account balance and statement information.
- Authorize employees or accountants to file on your behalf.
- Receive notifications by email when a tax return should be filed. This replaces the paper forms usually sent in the mail.
- Submit a service request to update the mailing address or add a new business location.
- Submit a service request to receive tax information, interpretations or rulings related to your specific business activities.
- View and download up-to-date tax information promptly.
- Subscribe to receive email notifications when new and revised tax publications are available.

FOR FURTHER INFORMATION

Write: Ministry of Finance
Revenue Division
PO Box 200
REGINA SK S4P 2Z6

Telephone: Toll Free 1-800-667-6102
Regina 306-787-6645

Email: sasktaxinfo@gov.sk.ca

Internet: Tax bulletins, forms and information are available at saskatchewan.ca/business-taxes.

To receive automatic email notifications when this or any other bulletin is revised, go to sets.saskatchewan.ca/subscribe.

To provide feedback or suggest changes to this bulletin, please complete a [Bulletin Survey](#).

Government website: Saskatchewan.ca